

Council of Chairs Meeting Minutes (12/10/21)

Member's present were Brian Southworth, Mag Yaroslaski, Larry Markiewicz, Paul Molnar, Sarah Owen, Erica Cope, Vincent Bowhay, Taylor Crawshaw, Brooke Joseph, and Cherie Stockton. David Adams and Cody Westerhold were absent.

TRU-908 – Procedures of the Board of Trustees – The goal of this policy is to define the roll of the Board as well as the roll of the Executive. Bowhay will take this policy to the board as a first reading for further input from the board. Marg Yaroslaski moved to approve, seconded by Brian Southworth. Motion carried.

TRU-909 – Delegation of Authority to the President – While this is a new policy, it is designed to give clarification on the roll of the President and what duties that could trickle down to the President. Marg Yaroslaski asked if this policy gives the President the authority to act or if he also must have approval from the Board. Bowhay stated that it depends on what the item is for approval, at certain levels the President would have to get board approval if spending over a specific amount or if the item had already been budgeted/approved; Communication is top priority. This policy also helps define powers between the Board and the Chief Executive when it comes to HLC requirements. Bowhay feels this policy is in the best interest of the college and feels boundaries are a must. The nature of this policy is to clean up neglect, infrastructure, people infrastructure and physical buildings. Paul Molnar moved to approve, seconded by Bridget Carson. Motion Carried.

TRU-910 – Employee at Will - This is currently an HR policy, but Lawyers have advised to elevate to the board policy with slight changes. This policy defines what an “at will” employee is; so, all staff have a better understanding of their rights/duties and where to find this information. Paul Molnar moved to approve for the first reading, (pending also sending it to the Faculty President Allen Shockley for Review). Bridget Carson seconded. Motion carried. Bowhay will send this policy to Allen Shockley for review .

TRU-911 - Whistle Blower Policy – Vincent Bowhay stated that if you are “whistle blowing” on the President or HR there should be a policy on how you handle this report. Bowhay feels like this is a blend of procedure and policy but feels we need to clean up the policy to get the procedures out correctly. ICC currently has a retaliation policy which would protect all employees. Paul Molnar and Larry Markiewicz feel we need a policy such as this in place. Bridget Carson motioned to approve; Erica Cope seconded. Motion carried. Bowhay will send this policy to Allen Shockley for review; stating that it would go before the board for a first reading for guidance.

Larry Markiewicz spoke about the Assessment Committee. Stated that they are changing how Operational Plans will be reported, moving from the Fall to the Spring. Feels this will help the process move smoother moving forward.

Brooke Joseph shared that the Safety Committee and all the Sub-Committees of the Safety Committee have been working hard and have several projects in the works for campus in the upcoming year.

Marg Yaroslaski mentioned that SGA would like to explore the idea of an outdoor lounge area; in the area on the lower north level of the Academic Building “north” Door. Also mentioned the idea of painting a mural on the north/west concrete wall and purchase outdoor furniture. If approved, they would inquire about the process/procedures for this project. Bowhay requested that he be invited to

SGA to hear their ideas on this matter. He also stated he has plans for a Mural but is interested in hearing the ideas from SGA regarding the outdoor furniture. Yaroslaski mentioned that SGA would like to fundraise to make the mascot uniform look better; making a video for a "go fund me" was suggested. Erica Cope noted that Marketing (Kris Adams) is currently working on this project. Bowhay suggested that SGA invite both Erica Cope and Kris Adams to their next meeting with the hope they could partner up on this project. Lastly, SGA would like to start a weekly/monthly calendar for activities/events taking place on campus for the remaining portion of the Spring semester.

Brian Southworth mentioned that most committee chairs run for the academic year; while the Academic Council Chair runs for the calendar year. The By-laws will be changing in February and will be brought to Council of Chairs for approval. The hope for this change is to improve transition from one chair to another and to keep communication flowing smoothly during the transition.

Meeting adjourned at 1:50 p.m.